

We, the students of Mt. San Jacinto Community College, in order to establish an effective student government, recognize the inherent rights and responsibilities of self-government, represent student interests, rights, and concerns; do hereby establish this constitution of the Student Government Association of Mt. San Jacinto College.

The name of this organization will be the Mt. San Jacinto College Student

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The purpose of the Student Government Association is to:

Voice student concerns, represent student interests, and exercise student rights;

Stimulate student awareness and involvement in the academic, cultural, social, and community opportunities available at MSJC;

Promote student appreciation of the values and traditions of Mt. San Jacinto College;

Encourage communication and collaboration across the entire college; Organize student activities and programs, while appropriately budgeting student funds through a fair, representative, and transparent process; Practice democratic actions and promote personal and civic growth; Offer leadership and personal growth opportunities to its members. Affirm and act in accordance with the MSJC Equity Pledge

SGA will not discriminate on the basis of ethnicity, race, age, religion, gender, sexual orientation/preference, political affiliation, national origin, medical condition, or disability.

SGA will not affiliate with any organization that engages in such discriminatory practices.

All odd numbered weeks, Monday through Sunday, starting the first day of each Semester, counting only weeks that contain at least one School Day.

Voting or deciding upon actions on behalf or as a part of any SGA Body.

Any elected official formally and directly responsible for facilitating or directing the activities or discussions in across any Student Organization(s) including but not limited to Presidents, Chairs, or Facilitators.

To publicize a document or other archive of information by sending it at least once in a Written Notice to all SGA Affiliates and uploading up to date versions to an easily accessible and publicly available location on the MSJC or SGA website.

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= Having been properly Elected, Appointed and Confirmed,
Designated or Assigned to hold a specific position, and still be within the
term of office of that position, but not yet have been removed or have
resigned.

All weeks including at least one day marked as part of either Š••1 Ž-Žœ•Ž→ð 1~→1 ¬™→'—•1 Ž-Žœ•Ž→ 1~—1•'Ž1Š—Calendar, not to include any Saturdays or Sundays.

All SGA Officers, Inter-Club Council Officers and Club Representatives, and all Committee Members at Large.

Each of the following will be considered an SGA Body: the SGA Legislature, SGA Executive Council, SGA Inter-Club Council, all SGA Standing Committees, and any active Legislature-Approved special/ad-hoc committees.

Any legal personality held by any SGA Officer(s) listed in Article VII Section 1 of this constitution.

Any officer listed in Article VII Section 1 of this constitution. San Jacinto Campus

= Any allegations Submitted to the SGA Institutional Effectiveness Committee that do not involve Neglect of Duty or Improper Conduct as defined in Article XVII Sections 4 and 5 of this constitution.

= Allegations Submitted to the SGA Institutional Effectiveness Committee involving Neglect of Duty or Improper Conduct as defined in Article XVII Sections 4 and 5 of this constitution.

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under the SGA Constitution.

To Send an item for consideration as a line item at a meeting of an 1 ~•¢1 '•'1 > '••Ž—1 ~•'ŒŽ1•~1•'Š•1 1 ~•¢ œ1Œ'Š' An SGA Office that is not held by any student.

Temecula Valley Campus

Seated students present at a specific meeting that have been stated to be part of the Voting Membership of that specific SGA Body by this constitution.

Seated students listed as Voting Members in a specific SGA Body whether present at a specific meeting or not.

A notice sent via email to recipient(s) in which the SGA President, Commissioner of Institutional Effectiveness, and SGA advisor(s) are each Cc • ï

Section 1

M SJC students currently enrolled in classes, who purchase an SGA sticker, are accorded Active Membership during the Academic Session in which they purchase an SGA Sticker.

: Other M SJC students currently enrolled in classes, who do not purchase an SGA sticker, are accorded Associate Membership.
: Granted to any person by 2/3 Approval of the SGA

The duties and powers of the SGA Legislators will be to:

Meet at least once a week during the spring and fall Semesters, with the exception of holidays;3BT2uurpo TJET

Approve all SGA expenses, funds, and appropriations;

Approve then Publish during the first two weeks of each Semester a set of SGA goals for that each Semester;

Approve legislation, bills, resolutions, and recommendations;

Approve amendments to the SGA Constitution byor

Approve new Student Organization(s) or college clubs when those Student

President of Business Services, and the MSJC Vice President of Student Services.

Complies with applicable MSJC Board Policies and Administrative Policies.

All Student Organizations or clubs who have complied with all requirements for club membership as described in the ICC Bylaws and who have not violated the attendance requirements listed in Section 6 of this Article will be considered Active. All other Student Organizations or clubs that have at one time been active will be considered inactive or deactivated.

Club Representatives will be subject to SGA Attendance Policies. All other things being as stated in Article XVI of this Constitution, absences and tardies will not be tallied against Club Representatives but will instead be tallied against the clubs for which no representative is present or arrives late. If a club accumulates excessive unexcused absences, it will be deactivated and its Club Representative(s) will be immediately removed from the Voting Membership of the ICC.

Each standing committee will exercise authority over matters directly

The Legislature will have and maintain the following Standing Committees:

(IEC) Institutional Effectiveness Committee;

(FAC) Financial Affairs Committee;

(CAC) College Activities Committee;

(PRC) Public Relations Committee;

(SECAC) Student Equity & Cultural Affairs Committee.

Students or Senators may be Assigned to an SGA Standing Committee as a Voting Member (these additional Voting Members will be known as Committee Members at Large) if the following conditions are met:

The said student is nominated by the SGA Commissioner or Interim Commissioner chairing the affected committee and;

The nomination is Approved by SGA Legislature;

If there are more nominees than open seats on a committee then the nominee(s) with the most votes in the affirmative get the open seat(s).

Committee Members at Large or ICC Officers may be removed from the Voting Membership of a Standing Committee by 3/4 Approval of the affected Standing Committee or 2/3 Approval of the SGA Legislature.

Each committee Assignment will remain in effect for the remainder of the Academic School Year in which that committee Assignment was made or until such an Assignee is removed.

If the SGA Office that Chairs a specific Standing Committee is Vacant, that Standing Committee will elect from among its Voting Membership an Interim Commissioner, that will carry the duties and powers of the corresponding Commissioner of the affected Standing Committee until the Vacancy is filled or

until the last day of the Semester in which that student was elected, whichever occurs first.

If a Standing Committee finds its Commissioner/Chair position Vacant and is without an internally elected Interim Commissioner, that Standing Committee will be prohibited from conducting any business other than to elect an Interim Commissioner from among its Voting Membership.

An SGA Office, ICC Office, Committee Member at Large position, or Student Trustee Office will be considered Vacant only the Seated student is removed, resigns, or when no student is elected to fill that position after an election, but only until that position is filled in accordance with this Article of this Constitution or the SGA Election Code. Time spent gone on sick leave or on vacation will not cause an office to be considered Vacant.

Vacancies of any SGA Office(s) with the exception of the SGA President, may be filled with the following process in its entirety.

Open position(s) will be made public to the student body population for a minimum of 14 School Days;

All applicants will complete an application, which will be available for review;

Their office qualifications will be checked by SLDP;

A group interview will be held at an Executive Council meeting with other applicants to positions;

Candidates will be presented to the Legislature for hearing(s) and final confirmation;

If no applicant is Approved, position will re-open and begin with step one. Candidate(s) must wait until the following Academic Session to re-apply for a position which they were not Approved for.

All election Appointees for SGA office must meet the following requirements:

Be an Active Member of SGA:

Be enrolled in at least 6 units at MSJC;

Have a grade point average (GPA) of at least 2.5 for the previous Semester or intersession, with exception to first Semester students;

Has not held the SGA Office sought in two or more previous Academic Sessions, if an appointee to an SGA Office that is a Voting Member of the Executive Council;

Be eligible to enroll into or have completed a college level English class, if a candidate to an office that is a Voting Member of the Executive Council; Comply with all standards, rules, and regulations of the SGA Election Code, Administrative Regulations, and Board of Trustees/District policies; Must not have been placed on any type of probation within one Semester prior to completing an application.

The order of succession to the presidency will be as follows:

The SGA MVC Vice-President, the SGA SJC Vice-President or the SGA TVC Vice-President,

The SGA fiscal year will be from July 1 through June 30.

The Commissioner of Financial Affairs, in consultation with the SGA Advisor and Financial Affairs Committee, will draw up a tentative budget each year during the final 20 School Days of spring Semester. The tentative budget will then be Submitted to the SGA Legislature for Approval. 2/3 Approval of the SGA Legislature will be necessary for the tentative budget to pass.

For other finance-related procedures or rules, refer to the SGA Finance Code.

All agendas, minutes, and accompanying supplemental materials will be distributed and be posted in a publicly accessible place on both Menifee Valley Campus and San Jacinto Campus

Constitution but may not contradict anything in this Constitution. All rules applying to or specifying procedures for members of the general student body must be codified in Bylaws. Only rules applying exclusively to SGA Affiliates can be codified in the Standing Rules of SGA Bodies.

The following Bylaws documents will be recognized by the SGA:

SGA Bylaws;

SGA Code of Ethics;

SGA Election Code;

SGA Finance Code (Corresponds to The Financial Affairs Committee);

This section will apply to amendments to the SGA Finance Code, SGA Institutional Effectiveness Committee Bylaws, SGA College Activities Committee Bylaws, and the SGA Public Relations Committee Bylaws. Amendments to the Bylaws mentioned in this section may be proposed by any Voting Member of the SGA Legislature, but only after they have been discussed in their corresponding Standing Committee as listed in Section 2 of this article. The proposed amendments to the Bylaws mentioned in this section must be Approved by 2/3 of the SGA Legislature.

Amendments to the ICC bylaws may be proposed by any Voting Member of the ICC or by any Voting Member of the SGA Legislature. The proposed amendments to the ICC bylaws must be affirmed by a 2/3 Approval of the ICC and 2/3 Approval of the SGA Legislature.

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regardless of the circumstances. In addition, two excused absences are equal to one unexcused absence.

Any SGA Affiliate Officer having three or more unexcused absences in the same Semester will be automatically removed from office. No vote in the SGA Legislature will be necessary. SGA Affiliate Officers removed in this way will be ineligible for appointment or candidacy to any SGA Office for one full Academic Session following his or her removal.

Long-term absences shall be permitted in the case of medical or other

Submitted as a Written Notice to the SGA Commissioner of Institutional Effectiveness by any Voting Member(s) of the SGA Legislature.

In the case that the removal pertains to the position of SGA Commissioner of Institutional Effectiveness, a written notice may be submitted to the SGA President by any Voting Member(s) of the SGA Legislature.

Any SGA Officer may be removed from an SGA Office on any of the following grounds:

Improper Conduct;

Neglect of Duty;

Excessive Unexcused Absences.

Improper Conduct will be defined as any of the following:

Any SGA Officer who willfully or excessively violates any sections, articles, guidelines, policies or standards, Standing Rules, the SGA Constitution, SGA Bylaws, SGA Elections Code, SGA Finance Code, or ICC Bylaws; Any SGA •• 'OE Ž > 1 '~1 '••• ž •• ¢ 1~> 1 Ž i OE Ž œ œ 'Ÿ Ž •¢ 1 Ÿ '~• Š • of Conduct:

An officer who willfully or excessively violates MSC Board Policies and Administrative Policies.

Neglect of Duty will be defined as any of the following:

Any SGA Officer who fails to fulfill their duties as listed in Article I of the SGA Bylaws;

Any SGA Officer that accumulates an excessive amount of Unexcused Absences as stated in Article XVI of the SGA Constitution.

Any SGA Officer charged with Improper Conduct or Neglect of Duty will be subject to removal through the following procedure:

The SGA Officer will receive a Written Notice from the Commissioner of

Institutional Effectiveness alerting him or her that an Agenda Item requesting his or her removal from SGA Office has been placed on the agenda of the next regularly scheduled Legislature meeting, at least three

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Legislature with Written Notice to the Commissioner of Institutional Effectiveness within 15 School Days of his or her election or appointment.

Within 15 School Days of having received a petition meeting the specifications in this article, the Legislature will either Approve the actions called for by the petition, or if the motion for the approval of those actions fails, schedule a referendum in which the students body may enact the actions called for by the petition if the majority of votes cast during the referendum are in the affirmative to take place within 15 School Days. Actions approved in this way may not be rescinded or contradicted by the SGA Legislature for one full Academic School Year.

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unless they are bundled with a date in which they will go into effect.