

Name: _____ Student ID#: _____

Email: _____ Phone #: _____

Request for Evaluation of Transcripts:

Colleges Attended: _____

All transcripts must be received prior to request for evaluation. You will be notified by e-mail when your evaluation is complete. Login to Self-Service Student Planning to view your Evaluation results. Please note that equivalencies may not be possible without course descriptions. **You may be required to obtain course descriptions or other supporting documentation for department chair review.**

Course Substitution or Review for Equivalency:

Course and Institution: